

THE FOOTAGE WHISPERER

"SEE WHAT THE CAMERA SAW"

GET THE BOOK



100+ TOPICS - AIRPORTS TO ZOOS

GAUTAM D. GORADIA

COM-SUR'S DAILY CCTV VIDEO FOOTAGE AUDITING CHART – HOW TO SET IT UP

COM-SUR'S DAILY CCTV VIDEO FOOTAGE AUDITING CHART

HOW TO CREATE IT - SEE THE 5 TABS BELOW

| com-sur™ DAILY CCTV VIDEO FOOTAGE AUDITING CHART | | | | |
|--|--------------------------|---------------|------------------------|--|
| NOTE: ALL DATA USED HERE IS DUMMY DATA AND IS FOR THE PURPOSE OF REPRESENTATION ONLY | | | | |
| ORGANIZATION: | ENTER DETAILS | | | |
| LOCATION/ADDRESS: | ENTER DETAILS | | | |
| YEAR: | ENTER DETAILS | | AUDITOR'S NAME: | ENTER DETAILS |
| OTHER | ENTER DETAILS | | | |
| DATE (DD/MM/YYYY) | CAMERA NO. & DESCRIPTION | TIME SLOT | INCIDENT | REMARKS/ACTION |
| 01-01-2024 | 1-2 MAIN GATE | 8 AM TO 4 PM | SUSPICIOUS PERSON | GUARDS HAVE BEEN TOLD TO BE ON THE LOOKOUT AND ADD TO VISUAL LIST |
| 01-01-2024 | 3-4 LOBBY AREA | 8 AM TO 4 PM | VOLATILE BEHAVIOR | THIS COULD LEAD TO A FIGHT BETWEEN STUDENTS |
| 01-01-2024 | 5-8 CORRIDOR | 8 AM TO 4 PM | VERBAL VIOLENCE | CONCERNED PEOPLE MUST BE WARNED |
| 01-01-2024 | 9-18 WORK AREA | 8 AM TO 4 PM | INAPPROPRIATE BEHAVIOR | INAPPROPRIATE BEHAVIOR OBSERVED WITH FEMALE STAFF |
| 01-01-2024 | 19-20 ELEVATOR | 8 AM TO 4 PM | CHILD AT RISK | KINDERGARTEN STUDENT NOT SUPPOSED TO BE HERE |
| 01-01-2024 | 21-25 CANTEEN/PANTRY | 8 AM TO 4 PM | HYGIENE ISSUE | RATS AND OTHER PESTS OBSERVED IN CANTEEN |
| 01-01-2024 | 26-30 STORAGE AREA | 8 AM TO 4 PM | SUSPICIOUS ACTIVITY | STAFF SEEN LOITERING IN A SUSPICIOUS MANNER |
| 01-01-2024 | 31-35 PARKING AREA | 8 AM TO 4 PM | UNKNOWN VEHICLE | THIS VEHICLE HAS BEEN SEEN OFTEN TODAY. IT COULD BE CONDUCTING A RECCE |
| 01-01-2024 | 1-2 MAIN GATE | 4 PM TO 12 PM | SECURITY LAPSE | BOTH GUARDS WERE BUSY ON THEIR MOBILE PHONES |
| 01-01-2024 | 3-4 LOBBY AREA | 4 PM TO 12 PM | OVERCROWDING | THIS HAS BEEN BEING OBSERVED SEVERAL TIMES TODAY AND COULD LEAD TO A STAMPEDE |
| 01-01-2024 | 5-8 CORRIDOR | 4 PM TO 12 PM | PATIENT SELF-HARM | PATIENT TRIED TO TAKE AWAY OXYGEN MASK. COULD BE A SUICIDE ATTEMPT |
| 01-01-2024 | 9-18 WORK AREA | 4 PM TO 12 PM | COMPLIANCE ISSUE | STAFF DID NOT FOLLOW GUIDELINES WHILE PACKAGING THE PHARMACEUTICAL DRUG |
| 01-01-2024 | 19-20 ELEVATOR | 4 PM TO 12 PM | SUSPICIOUS ACTIVITY | VISITOR SEEN CARRYING A SUSPICIOUS PACKAGE. GUARDS TOLD TO REMAIN ALERT |
| 01-01-2024 | 21-25 CANTEEN/PANTRY | 4 PM TO 12 PM | THEFT | STAFF SEEN STEALING EXPENSIVE UTENSILS |
| 01-01-2024 | 26-30 STORAGE AREA | 4 PM TO 12 PM | SMOKING | SINCE SEVERAL FLAMMABLE ITEMS ARE KEPT IN THE STORAGE AREA, THIS MAY CAUSE A FIRE |
| 01-01-2024 | 31-35 PARKING AREA | 4 PM TO 12 PM | POTENTIAL ACCIDENT | FORKLIFT PARKED IMPROPERLY, COULD LEAD TO AN ACCIDENT |
| 01-01-2024 | 1-2 MAIN GATE | 12 PM TO 8 AM | ANIMAL INTRUSION | WILD ANIMAL SEEN ROAMING AROUND, GUARDS TOLD TO REMAIN ALERT |
| 01-01-2024 | 3-4 LOBBY AREA | 12 PM TO 8 AM | GUEST FALL | HOUSEKEEPING STAFF LEFT TOO MUCH WATER ON THE FLOOR. HENCE, GUEST SLIPPED |
| 01-01-2024 | 5-8 CORRIDOR | 12 PM TO 8 AM | ELECTRICAL HAZARD | ELECTRICAL WIRES SEEN HANGING LOOSELY |
| 01-01-2024 | 9-18 WORK AREA | 12 PM TO 8 AM | ACCIDENT HAZARD | TROLLEY IS OVERLOADED, COULD LEAD TO AN ACCIDENT. |
| 01-01-2024 | 19-20 ELEVATOR | 12 PM TO 8 AM | NO VIDEO | THIS IS BEING OBSERVED FOR THE PAST 2 DAYS DURING THIS TIME. COULD BE AN INSIDER JOB |
| 01-01-2024 | 21-25 CANTEEN/PANTRY | 12 PM TO 8 AM | HOUSEKEEPING ISSUE | WASTE ITEMS SEEN SCATTERED ON THE FLOOR |
| 01-01-2024 | 26-30 STORAGE AREA | 12 PM TO 8 AM | THEFT | UNIDENTIFIED PERSONS SEEN STEALING EXPENSIVE MATERIALS |
| 01-01-2024 | 31-35 PARKING AREA | 12 PM TO 8 AM | GUARD SLEEPING | THIS IS BEING OBSERVED QUITE OFTEN. ADVISE SERVICE PROVIDER |

Incidents
Chart
Instructions
Master
Calculations

Instructions

GO TO THE INSTRUCTIONS TAB AND FOLLOW THE THREE INSTRUCTIONS.

1

ENTER BASIC DETAILS

ORGANIZATION:

LOCATION/ADDRESS:

YEAR:

AUDITOR'S NAME:

OTHER:

2

CREATE MASTERS TO SUIT YOUR NEEDS

| CAM NO. & DESCRIPTION | TIME SLOT | INCIDENT |
|-----------------------|-------------------|-----------------|
| 1 - MAIN GATE | 8:00 PM - 8:00 AM | GUARD SLEEPING |
| 2 - 6 - RECEPTION | 8:00 AM - 1:00 PM | NO VIDEO |
| 7 - 9 - STORES | 1:00 PM - 4:00 PM | SMOKING |
| 10 - 20 - WAREHOUSE | 4:00 PM - 8:00 PM | NOT ON SEAT |
| 21 - 22 - PANTRY | 4:00 PM - 8:00 PM | ON PHONE |
| 23 - 28 - CORRIDORS | 4:00 PM - 8:00 PM | VISITOR ISSUE |
| 29 - 32 - PARKING | 4:00 PM - 8:00 PM | UNKNOWN VEHICLE |

MASTERS WILL APPEAR IN THE RELEVANT DROP DOWNS

| CAMERA NO. & DESCRIPTION | TIME SLOT | INCIDENT |
|--------------------------|-------------------|-----------------|
| 1 - MAIN GATE | 8:00 PM - 8:00 AM | GUARD SLEEPING |
| 10 - 20 - WAREHOUSE | 1:00 PM - 4:00 PM | GUARD SLEEPING |
| 2 - 6 - RECEPTION | 4:00 PM - 8:00 PM | NO VIDEO |
| 21 - 22 - PANTRY | 8:00 AM - 1:00 PM | NOT ON SEAT |
| 23 - 28 - CORRIDORS | 8:00 PM - 8:00 AM | ON PHONE |
| 29 - 32 - PARKING | | SMOKING |
| 7 - 9 - STORES | | UNKNOWN VEHICLE |
| | | VISITOR ISSUE |

3

SORT BY

DATE

CAM NO. & DESCRIPTION

TIME SLOT

INCIDENT

TIME SLOT

Sort A to Z

Sort Z to A

Sort by Color

Clear Filter From "TIME SLOT"

Filter by Color

Text Filters

Search

☒ (Select All)

☒ 1:00 PM - 4:00 PM

☒ 4:00 PM - 8:00 PM

☒ 8:00 AM - 1:00 PM

☒ 8:00 PM - 8:00 AM

☒ (Blanks)

OK Cancel

CAM NO. & DESC.

Sort A to Z

Sort Z to A

Sort by Color

Clear Filter From "INCIDENT"

Filter by Color

Text Filters

Search

☒ (Select All)

☒ GUARD SLEEPING

☒ NO VIDEO

☒ NOT ON SEAT

☒ ON PHONE

☒ SMOKING

☒ UNKNOWN VEHICLE

☒ VISITOR ISSUE

☒ (Blanks)

OK Cancel

INCIDENT

Sort A to Z

Sort Z to A

Sort by Color

Clear Filter From "CAMERA NO. & DESC..."

Filter by Color

Text Filters

Search

☒ (Select All)

☒ 1 - MAIN GATE

☒ 10 - 20 - WAREHOUSE

☒ 2 - 6 - RECEPTION

☒ 21 - 22 - PANTRY

☒ 23 - 28 - CORRIDORS

☒ 29 - 32 - PARKING

☒ 7 - 9 - STORES

☒ (Blanks)

OK Cancel

MASTERS ONCE CREATED, WILL APPEAR AS BELOW. BE CAREFUL OF THE CAUTION!

| CAM_NO_DESCRIPTION | TIME_SLOT | INCIDENT | | | | | | |
|----------------------|---------------|-------------------------|--|---------------------------------------|--|--|--|--|
| 1-2 MAIN GATE | 12 PM TO 8 AM | ACCIDENT HAZARD | | CAUTION : THIS ROW CANNOT BE DELETED. | | | | |
| 19-20 ELEVATOR | 4 PM TO 12 PM | ANIMAL INTRUSION | | | | | | |
| 21-25 CANTEEN/PANTRY | 8 AM TO 4 PM | CHILD AT RISK | | | | | | |
| 26-30 STORAGE AREA | | COMPLIANCE ISSUE | | | | | | |
| 31-35 PARKING AREA | | ELECTRICAL HAZARD | | | | | | |
| 3-4 LOBBY AREA | | GUARD SLEEPING | | | | | | |
| 5-8 CORRIDOR | | GUEST FALL | | | | | | |
| 9-18 WORK AREA | | HEALTH AND SAFETY ISSUE | | | | | | |
| | | HOUSEKEEPING ISSUE | | | | | | |
| | | HYGIENE ISSUE | | | | | | |
| | | INAPPROPRIATE BEHAVIOR | | | | | | |
| | | NO VIDEO | | | | | | |
| | | OVERCROWDING | | | | | | |
| | | PATIENT SELF-HARM | | | | | | |
| | | POTENTIAL ACCIDENT | | | | | | |
| | | SECURITY LAPSE | | | | | | |
| | | SMOKING | | | | | | |
| | | SUSPICIOUS ACTIVITY | | | | | | |
| | | SUSPICIOUS PERSON | | | | | | |
| | | THEFT | | | | | | |
| | | UNAUTHORIZED ACTIVITY | | | | | | |
| | | UNKNOWN VEHICLE | | | | | | |
| | | VERBAL VIOLENCE | | | | | | |
| | | VOLATILE BEHAVIOR | | | | | | |

AUDIT FINDINGS WILL APPEAR AS BELOW.

| TIME SLOT | (All) |
|------------------------|-------------------|
| Row Labels | Count of INCIDENT |
| THEFT | 2 |
| HYGIENE ISSUE | 1 |
| UNKNOWN VEHICLE | 1 |
| SUSPICIOUS ACTIVITY | 2 |
| SECURITY LAPSE | 1 |
| OVERCROWDING | 1 |
| SMOKING | 1 |
| COMPLIANCE ISSUE | 1 |
| ANIMAL INTRUSION | 1 |
| NO VIDEO | 1 |
| HOUSEKEEPING ISSUE | 1 |
| GUARD SLEEPING | 1 |
| CHILD AT RISK | 1 |
| VOLATILE BEHAVIOR | 1 |
| SUSPICIOUS PERSON | 1 |
| VERBAL VIOLENCE | 1 |
| INAPPROPRIATE BEHAVIOR | 1 |
| PATIENT SELF-HARM | 1 |
| POTENTIAL ACCIDENT | 1 |
| GUEST FALL | 1 |
| ELECTRICAL HAZARD | 1 |
| ACCIDENT HAZARD | 1 |
| Grand Total | 24 |

CHART – SORT BY TIME AND INCIDENT.

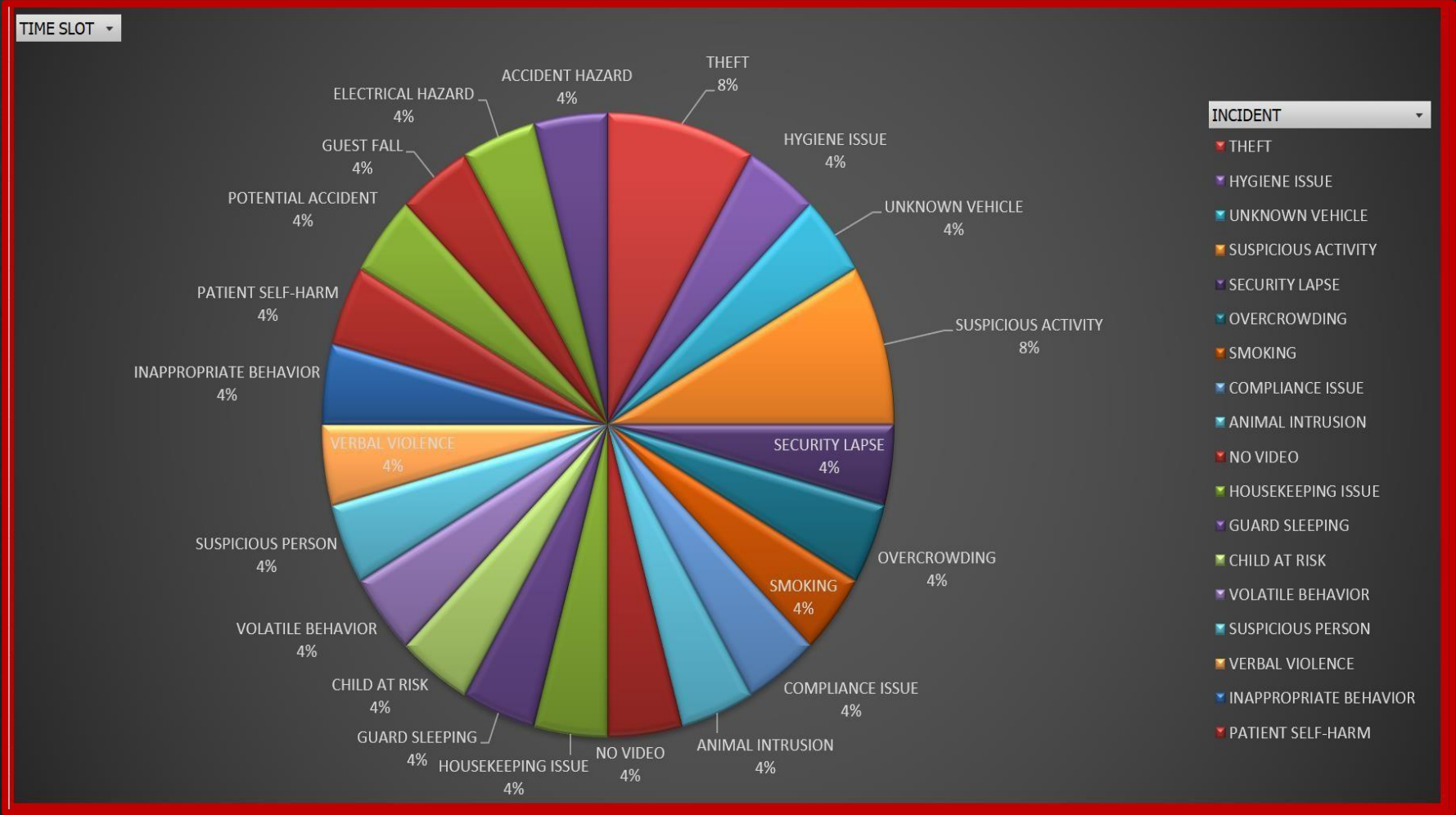


CHART – SORT BY TIME AND INCIDENT.

